

POPPIES DAYCARE NURSERY LTD.

7.1 Settling in Nursery Policy

Policy Statement

We want children to feel safe, stimulated and happy in the Nursery and to feel secure and comfortable with staff. We also want parents to have confidence in both their children's well being and their role as active partners with the Nursery.

Aim

We aim to make the Nursery a welcome place where children settle quickly and easily because consideration has been given to the individual needs and circumstances of children and their families.

Methods

- Before a child starts to attend the Nursery, we use a variety of ways to provide his/her parents with information. These include written information (including our prospectus and policies), displays about Nursery activities, information days and evenings and individual meetings with parents.
- We will always provide opportunities for the child and his/her parents to visit the Nursery.
- We send out a welcome leaflet with information about what to bring and who the child's key-person will be etc.
- When a child starts to attend, we work with his/her parents to decide on the best way to help the child to settle into the Nursery.
- The key person welcomes and looks after the child and his/her parents at the child's first session.
- We use pre-start visits and the first session at which a child attends to explain and complete with his/her parents the child's registration records, and to discuss individual needs, interests and abilities.